



Tribunals Ontario

Assessment Review Board
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Toronto, ON M7A 2G6
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Website: tribunalsontario.ca/arb

Expedited Board Directions Form (Motions/Adjournments)

(Disponible en français)

We are committed to providing services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have any accessibility needs, please contact the Board as soon as possible.

Date Request Submitted to the Board (dd/mm/yyyy): _____

If this form is not fully completed the Board will not review your request.

Part 1: Property/Appeal Information SOE #: _____

Property Roll Number: _____

Property Address: _____

Appeal Number(s): _____

Tax Year(s): _____

Current Commencement date (dd/mm/yyyy): _____

Current SOE Week: _____

Current Hearing Month: _____

Requesting Party: _____

Proceeding Type: Summary General

Part 2: Directions Sought

Facts are disputed? Yes No

What are the issues?

- Disclosure * Amend the SOE † Issue Estoppel
- Adjournment Transfer Proceedings Section 53 Order *
- Motion – Reasons: _____
- Other: _____

* Please include additional documents required for disclosure motions.

† Please specify Schedule of Event(s) to be extended and new event(s) length time (in weeks) in Part 5.

Part 3: Additional Information

Have any previous Expedited Board Directions Forms been filed for this/these appeal(s)?

Yes * No

* If Yes, please provide the date(s):

_____ (dd/mm/yyyy) _____ (dd/mm/yyyy) _____ (dd/mm/yyyy)

Note: Please copy all parties when submitting to the Board.

Is this property in the Expert Report timelines?

Yes * No

* If Yes, was it extended through an Expedited Board Directions Forms request?

Yes No

What is the current request? Please specify the grounds to be argued including a reference to the applicable Rule(s).

Part 4: Parties' Position to the Request

Organization	Participant Name	Consent	Oppose	No Position	No Response
<input type="checkbox"/> MPAC		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Municipality		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Appellant		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: If any of the parties oppose the request, please indicate who and why in the Supporting Information section.

Notes/Supporting Information:

Date party seeking request sought other parties' positions (provide emails):

(dd/mm/yyyy): _____

Before submitting your Expedited Board Request, you must:

1. Provide a copy of this request to all other parties at least five days* prior to submitting this Request to the Board asking each of them to advise you of their position on your request; and
2. Complete this section showing their position.

* The Board may waive this five-day notice requirement, if you describe in your Request that there are urgent circumstances.

NOTE: The Board will not accept your request if this section is not completed.

Note: Please copy all parties when submitting to the Board.

Part 5: Summary of Facts

In support of your request, please provide a brief summary of the relevant background information and state each party's position.

If you are requesting an adjournment, please specify the following: (1) the current Hearing Event No., Date and Time; (2) a list of all previous adjournments and the reason for each adjournment; (3) provide three (3) proposed new Hearing Event Dates; and (4) your reasons in support of the adjournment (please address the factors out in Rules 72 and 73).

If you are requesting an Amendment to the Schedule of Events, please specify the following: (1) the Commencement Date for the appeal(s); (2) for each event to be extended, specify the proposed extension in the number of weeks; and (3) reasons in support of the extension. Please note that requests submitted after the Commencement Date will only be granted in exceptional circumstances (Rule 40).

(Continue next page if you need more space.)

Note: Please copy all parties when submitting to the Board.

(Continue next page if you need more space.)

Note: Please copy all parties when submitting to the Board.

Part 5: Summary of Facts (continued)

Filed by:

Organization	Participant Name
<input type="checkbox"/> MPAC	
<input type="checkbox"/> Municipality	
<input type="checkbox"/> Appellant	
<input type="checkbox"/> Other	

Note: Please copy all parties when submitting to the Board.

FOR INTERNAL USE ONLY

Board Directions and Disposition

Approved

Denied

Set to Motion

Signature: _____

Note: Please copy all parties when submitting to the Board.